

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

1 JUNE 2020 - 30 SEPTEMBER 2020

## **NOTICE – FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, Market Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at Civic Centre 3, Market Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

## Cabinet Comprises:

Leader of the Council and holder of the Leaders Cabinet Portfolio  
Deputy Leader and Regeneration  
Children  
Corporate  
Culture and Environment  
Greener Kirklees  
Housing and Democracy  
Health and Social Care  
Learning, Aspiration and Communities

Councillor Shabir Pandor  
Councillor Peter McBride  
Councillor Viv Kendrick  
Councillor Graham Turner  
Councillor Rob Walker  
Councillor Naheed Mather  
Councillor Cathy Scott  
Councillor Musarrat Khan  
Councillor Carole Pattison

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Lukic A	Pervaiz M	Taylor K
Akhtar M	Hall S	Lyons T	Pinnock Andrew	Thompson M
Allison K	Hill E	Marchington A	Pinnock Amanda	Turner G
Armer B	Holmes L	Mather N	Pinnock K	Ullah S
Asif G	Homewood J	McBride P	Sarwar M	Uppal H
Bolt M	Hussain M	McGuin B	Scott C	Walker R
Burke C	Hussain Y	Munro A	Simpson W	Warner L
Butt A	Iredale C	Murgatroyd R	Smaje L	Watson M
Cooper A	Loonat F	O'Donovan D	Smith A	White P
Dad N	Lowe G	Pandor S	Smith R	Zaman H
Davies P		Patrick N	Sokhal M	
Greaves C		Pattison C	Taylor J	

Key Decision/Private Report & Brief Description	Decision Taker & Expected Date of Decision	Cabinet Portfolio Holder	Contact Officer	Date First Included in the Plan
<p><b>Highways 2 Year Capital Plan 2020/21 and 2021/22</b></p> <p>Cabinet will be asked to consider a Highways 2 year Capital Plan for 2020/21 and 2021/22.</p>	Cabinet 31 March 2020	Portfolio Holder for Culture and Environment, Portfolio Holder for Corporate, Portfolio Holder for Regeneration	Phillip Waddington	February 2020
<p><b>Financial Outturn Report for 2019-20 to include the Revenue, Capital and Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>	Cabinet 26 May 2020	Portfolio Holder for Corporate	James Anderson james.anderson@kirklees.gov.uk	July 2019
<p><b>Kirklees Council Private Sector Housing Assistance Policy (Adaptations)</b></p> <p>A report for consideration by the Service Director for Growth and Housing in consultation with the Portfolio Holder, Housing and Democracy to;</p> <ul style="list-style-type: none"> <li>• Clarify the £5,000 threshold for means testing, and</li> </ul>	Service Director - Housing Not before 04th June 2020		Paul Howard, Operations Manager, Accessible Homes Team paul.howard@kirklees.gov.uk	February 2020

<ul style="list-style-type: none"> <li>• Provide greater flexibility for agreeing to adaptations costing in excess of the mandatory limit which is set at £30,000</li> </ul>				
<p><b>Direct Delivery of Council Housing: The procurement and contract award of batch 2 new build council housing sites</b></p> <p>Following cabinet approval to commence the Council house building programme 20th January 2020; we are seeking permission to commence procurement of batch 2 new build schemes via preferred compliant procurement route:</p> <ul style="list-style-type: none"> <li>• Holays</li> <li>• Knowle Rd</li> <li>• Listings Crt</li> <li>• Ings Rd</li> <li>• Smallwood Rd</li> <li>• Wards Hill</li> <li>• Wood Street</li> <li>• Field Lane</li> <li>• Copley Avenue</li> <li>• Royds Avenue</li> </ul>	<p>Strategic Director - Economy and Infrastructure Not before 04th June 2020</p>	<p>Portfolio Holder for Housing and Democracy</p>	<p>Asad Bhatti asad.bhatti@kirklees.gov.uk</p>	<p>February 2020</p>

<p><b>Accelerated Construction Programme - Land off Soothill Lane</b></p> <p>A report that seeks authority for the Council to enter into a grant funding agreement with Homes England for the residential development of the land off Soothill Lane Batley</p>	<p>Service Director for Finance Not before 04th June 2020</p>	<p>Portfolio Holder for Housing and Democracy</p>	<p>Alison Bruton, Housing Growth Manager alison.bruton@kirklees.gov.uk</p>	<p>July 2019</p>
<p><b>Kirklees Children and Young People's Partnership Plan</b></p> <p>This report presents the new Children and Young People's Partnership Plan for the Cabinet's endorsement and describes the new arrangements for the Partnership.</p>	<p>Cabinet Not before 02nd June 2020</p>	<p>Portfolio Holder for Children</p>	<p>Mary White, Commissioning &amp; Partnerships Manager mary.white@kirklees.gov.uk</p>	<p>February 2020</p>
<p><b>Potential reorganisation in the Dewsbury West school place planning area – outcome report</b></p> <p>To present Cabinet with the outcomes from the non-statutory consultation on the potential reorganisation of school places at St John's CE(VC) Infant School and Westmoor Primary School.</p>	<p>Cabinet Not before 02nd June 2020</p>	<p>Portfolio Holder for Learning, Aspiration and Communities</p>	<p>Martin Wilby, Acting Deputy Assistant Director, LA Statutory Duties Learning and Skills martin.wilby@kirklees.gov.uk</p>	<p>February 2020</p>

<p><b>Birkby/Fartown Library New Build</b> To release approx. £575K from the capital programme to build a new library at Birkby. A feasibility study was carried out on the 16<sup>th</sup> of October 2019.</p>	<p>Cabinet Not before 02nd June 2020</p>	<p>Portfolio Holder for Corporate</p>	<p>Carol Stump, Chief Librarian carol.stump@kirklees.gov.uk</p>	<p>February 2020</p>
<p><b>Business Rates Discounts 2020/21 - Additional Reliefs</b> A decision is required in accordance with section 47 of the Local Government Finance Act 1988 in relation a Business Rates Retail Discount and a Business Rates Pubs Discount.</p>	<p>Cabinet Not before 02nd June 2020</p>	<p>Portfolio Holder for Corporate</p>	<p>Steve Bird, Head of Revenues and Benefits steve.bird@kirklees.gov.uk</p>	<p>February 2020</p>
<p><b>Community Investment Fund (Do Something Now)</b></p> <p><b><u>Community Plus – Community Invest Fund</u></b></p> <p>The ‘Community Plus – Community Invest Fund’ was approved by cabinet in October 2018; designed to be a healthy conversation with community providers about the identified need for a service / support and their offer as a community-based provider.</p> <p>Based on the learning from the first implementation phase of the Community investment Fund we would like to propose changes to the scheme in terms of allocation sizes and how allocations are made.</p>	<p>Cabinet Not before 02nd June 2020</p>	<p>Portfolio Holder for Health and Social Care</p>	<p>Jill Greenfield, Head of Integrated Local Partnerships jill.greenfield@kirklees.gov.uk</p>	<p>February 2020</p>

<p><b>Council Owned Tree and Woodland Management Policy</b></p> <p>To seek approval for the new <i>Council Owned Tree and Woodland Management Policy</i> and for the implementation of the procedures outlined in the <i>Tree Works on Council Owned Trees: Guidance Document</i> and the <i>Tree Risk Management Framework</i></p>	<p>Cabinet Not before 02nd June 2020</p>	<p>Portfolio Holder for Culture and Environment</p>	<p>Rob Dalby rob.dalby@kirklees.gov.uk</p>	<p>February 2020</p>
<p><b>Kirklees Learning Strategy</b></p> <p>The Kirklees Learning Strategy captures our vision for learning and sets out key principles, priorities and approaches for the next 5 years that will underpin our ambition for all learners to achieve their full potential.</p>	<p>Cabinet Not before 02nd June 2020</p>	<p>Portfolio Holder for Children</p>	<p>Harkireet Sohel, Head of Service (Outcomes for Children) Harkireet.Sohel@kirklees.gov.uk</p>	<p>November 2018</p>
<p><b>Decision on the future model for the management and maintenance of Kirklees Council Housing</b></p> <p>The Council is considering its strategic direction for the management and maintenance of its Council Housing stock.</p> <p>Closer strategic alignment to enable improved outcomes for Kirklees communities is a key driver.</p> <p>Cabinet to consider the options for the future management of the council's residential housing stock and identify a preferred option.</p>	<p>Cabinet 02 June 2020</p>	<p>Portfolio Holder for Housing and Democracy</p>	<p>Helen Geldart, Head of Service Housing helen.geldart@kirklees.gov.uk</p>	<p>February 2020</p>



<p><b>Kirklees Council’s Vision for Adult Social Care 2020-2024</b> The current Adult Social Care vision was published in 2016 - Caring for our futures- A vision for Adult Social Care and Support in Kirklees.</p> <p>The vision has been reviewed and refreshed. Approvals are being sought from Cabinet members on the proposed draft Council vision for Adult Social Care- 2020-2024 in Kirklees.</p>	Cabinet Not before 02nd June 2020	Portfolio Holder for Health and Social Care	Saf Bhuta, Head of Safeguarding and Quality Saf.Bhuta@kirklees.gov.uk	February 2020
<p><b>Adult Social Care Capital Investment Programme - Tender for Design Services re Dementia Day Care Units</b> Adult Services have tendered for design services for the proposed new build Dementia Day Care facilities to be provided on the Knowl Park House site, Mirfield, and the Homestead site at Almondbury. Tenders have been evaluated and approval is sought to formalise the tenders to allow design works to commence.</p>	Cabinet Not before 02nd June 2020	Portfolio Holder for Health and Social Care	Steven Stead steven.stead@kirklees.gov.uk	May 2020
<p><b>The Huddersfield Blueprint - Compulsory Purchase</b> The report will request that Cabinet approves the making of a Compulsory Purchase Order for property to help deliver regeneration of one of six key areas in The Huddersfield Blueprint.</p>	Cabinet 16 June 2020	Portfolio Holder for Corporate, Portfolio Holder for Regeneration	Richard Hollinson richard.hollinson@kirklees.gov.uk, Peter Steniulis peter.steniulis@kirklees.gov.uk	March 2020

<p><b>2020/21 to 2024/25 Council Capital Plan – Proposed allocation of capital funding from the Directorate for Children’s Achieve &amp; Aspire Strategic Priorities and Basic Need baseline funding sections of the Capital Plan</b></p> <p>This report will identify potential projects, for Member approval, to be funded from the Achieve &amp; Aspire Strategic Priorities and Basic Need funding section of the Capital Plan.</p>	<p>Cabinet 16 June 2020</p>	<p>Portfolio Holder for Corporate</p>	<p>David Martin, Head of Capital Delivery and FM david.martin@kirklees.gov.uk</p>	<p>March 2020</p>
<p><b>White Rose Forest Plan and the Trees for Climate Programme</b></p> <p>The report will seek the following decisions;</p> <p>(i) An authority for Kirklees Council to enter into grant agreements to receive both revenue and capital funding from Cheshire West &amp; Chester (as the accountable body for the England’s Community Forests’ Trees for Climate programme) for the White Rose Forest Project – both in Kirklees Council’s capacity as the WRF accountable body and also as a grant recipient;</p>	<p>Cabinet Not before 30th June 2020</p>	<p>Councillor Naheed Mather, Cabinet Member - Greener Kirklees, Councillor Peter McBride, Deputy Leader and Cabinet Member for Regeneration, Councillor Rob Walker, Cabinet Member for Culture and Environment</p>	<p>Angela Blake, Service Director for Economy and Skills angela.blake@kirklees.gov.uk</p>	<p>May 2020</p>

<p>(ii) An authority for Kirklees Council to enter into grant agreements (in its capacity as accountable body) with the other parties to the White Rose Forest Project (from time to time) re both revenue and capital funding;</p> <p>(iii) An authority for Kirklees Council to enter into grant agreements (in its capacity as accountable body) with third party landowners who are not party to the White Rose Forest Project joint venture agreement;</p> <p>(iv) An authority for Kirklees Council to vary the existing joint venture project agreement/enter a new joint venture project agreement for the White Rose Forest Project upon completion of the White Rose Forest Plan expected December 2020.</p>				
<p><b>Holmfirth Town Centre Access Plan Funding Agreement</b></p> <p>The Holmfirth Town Centre Access Plan is a scheme funded by the West Yorkshire plus Transport Fund (WY+TF) and is included in Phase 1 of the Corridor Improvement Programme (CIP).</p>	<p>Cabinet 30 June 2020</p>	<p>Councillor Peter McBride, Deputy Leader and Cabinet Member for Regeneration</p>	<p>Keith Bloomfield, Operations Manager WYTF keith.bloomfield@kirklees.gov.uk</p>	<p>March 2020</p>

<p>The scheme aims to reduce congestion in Holmfirth Town Centre to improve journey times and accessibility into the town centre. The scheme comprises of several measures to address conflicting highway uses within the town centre, these include upgrading existing traffic signals, improvements to pedestrian crossings, widening footways and enhancing the public realm.</p> <p>The Outline Business Case for the project was submitted to the Combined Authority in March. Subject to its approval, authorisation is sought to accept additional project development costs of £640,000, which will take the overall Funding Agreement to £890,000. The additional funding will be used to develop the design and full business case for the scheme.</p>				
<p><b>Highways 2 Year Capital Plan 2020/21 and 2021/22 - June 2020 Update</b></p> <p>Cabinet will be asked to consider a Highways 2 year Capital Plan for 2020/21 and 2021/22 with updated figures for rollover and successful bid funding.</p>	<p>Cabinet Not before 30th June 2020</p>	<p>Councillor Peter McBride, Deputy Leader and Cabinet Member for Regeneration, Councillor Graham Turner, Cabinet Member - Corporate, Councillor Rob Walker, Cabinet Member for Culture and Environment</p>	<p>Phillip Waddington</p>	<p>May 2020</p>

<p><b>The George Hotel, Huddersfield</b></p> <p>To seek Cabinet approval to acquire the property. Additionally, to seek approval to carry out works to the property (after acquisition) and carry out and conclude negotiations with potential operators to operate and manage the property.</p>	<p>Cabinet Not before 30th June 2020</p>	<p>Portfolio Holder for Regeneration</p>	<p>Simon Taylor, Head of Development &amp; Master Planning, Growth &amp; Housing simon.taylor@kirklees.gov.uk</p>	<p>May 2020</p>